



Position Title: Temporary Program Specialist – Ectoparasite Response

State Classification/Title/Salary Group: 1572 / Program Specialist III / B19

Monthly Salary: \$ 4,020.33 - \$5,250 / per month, plus benefits

Position Location: To be determined

FLSA Status: Non-Exempt

Job Requisition: 100439

Openings: 3

Closing Date: Ongoing

TEMPORARY

****This is a full-time, temporary position currently funded through August 31, 2027. Continuation beyond this date is dependent on the availability of permanent funding.***

General Description: Performs complex (journey-level) consultative services, technical assistance, research, and field work as it relates to ectoparasite response (i.e. New World Screwworm) and the prevention and control of vector-borne diseases. Work involves critical coordination and response to New World Screwworm (NWS) cases. This position is responsible for coordinating rapid response activities, assisting with field operations, supporting surveillance efforts, and facilitating communication between animal health officials, veterinarians, livestock owners, and regulatory agencies. This is a specialized, demand-responsive role requiring expertise in animal health protocols and emergency management. Works under general supervision, with moderate latitude for the use of initiative and independent judgment.

Essential Duties:

- Collects, organizes, and analyzes NWS information for emergency management.
- Reviews, evaluates and coordinates steps and information for immediate response to suspected or confirmed screwworm cases, including field investigations, sample collection, and suspect animal quarantine.
- Collaborates with and provides technical assistance to veterinarians and livestock producers on NWS prevention and treatment protocols.
- Assists with reviewing and evaluating the administering of surveillance and monitoring programs for emergency response.
- Maintains detailed records of emergency response investigations, case findings, treatment outcomes, and data in accordance with USDA and state regulatory requirements.
- Coordinates with state veterinary officials and USDA on emergency protocols.
- Reviews and assists with the development of emergency management policies, standard operating procedures, and planning activities to meet short- and long-term goals and objectives.
- Helps Develop and implement educational outreach materials for livestock producers, veterinarians, and wildlife managers regarding NWS risk factors and reporting requirements.
- Prepares briefing materials for management, executive leadership, and stakeholders.
- May assists with containment and eradication activities, including sterile insect technique (SIT) coordination, quarantine enforcement, and movement restrictions for emergency management.
- May serve as a liaison to State Operations Center (SOC)
- Performs other duties as assigned.

Minimum Qualifications:

- Graduation from an accredited college/university with a degree.
- 3+ years of experience in coordinating emergency or immediate response activities and information.

Education and experience may be substituted for one another on a year-for-year basis.

Knowledge, Skills and Abilities: Knowledge of local, state, and federal laws related to the program area; public administration techniques; training and marketing techniques; and program management processes and techniques. Skill in



identifying measures or indicators of program performance and in the use of a computer and applicable software. Ability to gather, assemble, correlate, and analyze facts; to devise solutions to problems; to market programs; to prepare reports; to develop, evaluate, and interpret policies and procedures; and to communicate effectively. Knowledge of management techniques; statistical analysis processes; budget processes; and research techniques. Ability to provide guidance to others.

Other Requirements: Must have a valid Texas driver's license and safe driving record. Employment of selected candidate is contingent upon the receipt of an acceptable criminal background check and an acceptable moving violation record from the Texas Department of Public Safety. Must have reliable transportation. Mileage reimbursed at current allowance rate.

At time of hire, selected applicants must show proof of eligibility to work in the U.S. in compliance with the Immigration Reform and Control Act. Proof of eligibility to work in the U.S. will be confirmed using E-Verify. All males who are age 18 through 25 and required to register with the Selective Service must present proof of registration or exemption from registration upon hire.

IMPORTANT: The TAHC is an emergency response agency. This position plays a key role in the agency's emergency management activities. As a first responder, this position is subject to participate in rotating temporary duty assignments away from the regular designated headquarters for up to two weeks at a time. This duty may involve working in adverse conditions; may require irregular working hours and overtime; and, may include duties other than those specified in the standard position description.

How to Apply: To submit your application for employment, click on CAPPS Job Search, then select Apply Online. Create and/or Login to your on-line applicant profile and electronically submit your State of Texas Application for Employment. All applications must contain complete work experience, including job title, dates, employer, supervisor's contact information and a description of duties performed. If this information is not submitted, your application may be rejected and be considered incomplete. Resumes do not take the place of this required information, however, may serve as supplemental information.

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An Equal Opportunity Employer

The Texas Animal Health Commission is an equal opportunity employer and does not discriminate on the basis of race, color, religion, sex, national origin, age, sexual orientation or disability in employment or in the provision of services. In compliance with the Americans with Disabilities Act, any requests for reasonable accommodation needed during the application process should be communicated by the applicant to our Human Resources Department (512) 719-0700. For a telecommunications relay service for the hearing impaired, please dial 711.